



DENTISTRY

at East Piedmont

Office Guidelines & Policies

We are here to serve our patients! Please read the following and initial that you understand each one.

If you have dental insurance, please carefully read the following and initial:

Insurance claims are always an “estimate”.

We have gone to great lengths to establish what your insurance benefits are prior to your appointment. However, what insurance states it will cover and what it actually covers are often different. *We ask that the estimated portion of your visit is paid at time of service with the understanding that if the insurance company **changes or reduces the amount they will pay for your service**, the balance becomes your responsibility.* _____

initials

If you would prefer to postpone treatment until a pre-treatment estimate can be obtained from your insurance company for any procedures, please discuss it with us before scheduling your appointment. It can take up to 6 weeks for your insurance company to respond. _____

initials

In Georgia, insurance companies are required by law to provide payment within 15 days of receiving the claim. Your insurance claim will be sent the day that services are rendered. We will make **EVERY** effort to collect from your insurance company. *If your insurance company has not provided payment within 30 days, any unpaid balance becomes the patient’s responsibility.* _____

initials

Payment options are available through **Care Credit**, a flexible payment plan that specializes in dental care. Please ask for a Care Credit brochure for additional information. _____

initials

Patient/Guardian

Date

Financial Coordinator

Date